The proposed governance structure transitions this initiative from a project into steady state.

Approach to Governance

Deployment Project

- A Steering Group will be accountable for the successful delivery of the project and will meet every second week. It is proposed that the application owner from the organisation will chair this forum.
- The project manager will report to the steering group and be responsible for the implementation of the project. As per the approach to change management, we can propose to second a person into this role in order to represent your interests. The CAPEXinsights delivery team will report to this person.

- Your project manager will establish a Super User reference group. This forum will provide an opportunity for the broader business to influence the initiative. The Super Users will have several responsibilities:
    - Review the relevant business processes that will be expressed through CAPEXinsights.
    - Complete the User Acceptance Tests of the software as required.
    - Deploy CAPEXinsights to their colleagues with support from the project manager.

Steady State

The deployment project governance groups will then transition into steady state governance.

- The application owner for CAPEXinsights from your organisation will be responsible for ensuring that you continues to gain the value originally envisioned from CAPEXinsights Business Case for Change process. We propose that the application owner is the same person that chairs the Steering Group.

- The Operations Committee will be formed of Super Users from the deployment project that are passionate about CAPEXinsights and its continued evolution within your organisation. This monthly meeting will be chaired by the application owner.